

## **Minutes of the Meeting**

### **EMERGENCY SERVICES DISTRICT NO. 6 OF BRAZORIA COUNTY, TEXAS**

The Board of Commissioners of the Brazoria County Emergency Services District No. 6 met in a meeting on Thursday, June 6, 2019, at 6:00 p.m., at 121 N. 10<sup>th</sup> Street, Building #2, West Columbia, Texas 77486.

**1. Call meeting to order.**

The meeting was called to order by Commissioner David Linder – Precinct 4 at 6:03 p.m.

**2. Elections of Officers.**

There was a motion and a second that the named Commissioners be elected to the following offices. Motions approved all voting aye:

Phillip Ray	President
P.J. Trotta	Vice President
Tim Morrison	Secretary
Jesse Knight	Treasurer
Kenneth McBride	Assistant Treasurer

In addition, present for all of the meeting were the following: Mary Shine, Alexandra Golden, Patty Argueta and Josh Golden with District Attorney's Office, Gary Kersh with Pct. 4 and Commissioner Dude Payne with Pct. 1, Caleb Villarreal and Jason Cordoba with Cordoba Law Firm, P.T Brunner with Sweeny Appraisal Hospital Board, County Tax Assessor Ro'Vin Garrett, Marshal William Tidwell with Jones Creek, Marcus Finney with EMS Sweeny and West Brazos, CEO Scott Briner with Sweeny Hospital,

**3. Monthly Meeting Schedule.**

There was a Motion by Commissioner Knight, Seconded by Commissioner Trotta that the monthly meeting will be held on the second Thursday of every month at 6:00 p.m. Motion approved with all voting aye.

**4. Set a Date for the July Regular Meeting.**

There was a Motion by Commissioner \_\_\_\_\_, Seconded by Commissioner \_\_\_\_\_ that the meeting in July be held on July 11, 2019 at 6:00 p.m. Motion approved with all voting aye.

**5. Location of District Administrative Office.**

There was a Motion by Commissioner McBride, Seconded by Commissioner Knight that the meeting location be held at the Brazoria First Assembly Church in Brazoria, Texas. Motion approved with all voting aye.

Ro'Vin Garrett had a concern that the Church is not considered a public building, Commissioners will use Church building for next meeting in July and then will find an alternate location when they adopt tax rate so they will be in the County.

**\*\*Newspaper posting needs to be done by July 27, 2019\*\***

There was a Motion by Commissioner Knight, Seconded by Commissioner McBride for a P.O. Box established as the mailing address. Commissioner Knight will look into setting up the P.O. Box once informed with where the money is coming from. Motion approved with all voting aye.

**6. Discuss Seal for the ESD.**

There was a Motion by Commissioner \_\_\_\_\_, Seconded by Commissioner Ray to assign the task to Commissioner Knight to begin the process of looking into the design and seal of ESD No. 6. Motion approved with all voting aye.

**7. Authorize Letter to the Appraisal District Board regarding the Establishment of a New District.**

There was a Motion by Commissioner Knight, Seconded by Commissioner Morrison that the letter created by the District Attorney's Office approved as is and permission granted to President Ray to sign letter. Motion approved with all voting aye.

**8. Budget Timelines / Taxing Information.**

There was a Motion by Commissioner McBride, Seconded by Commissioner Knight to set the yearly budget for October 1<sup>st</sup> thru September 30<sup>th</sup> of each year. Motion approved with all voting aye.

**9. Tax Assessor Taxing Contract.**

Presentation by Ro'Vin Garrett, Brazoria County Tax Assessor and Collector.

There was a Motion by Commissioner McBride, Seconded by Commissioner Knight to accept the contract with Brazoria County for tax collections and have President Ray sign the contract. Motion approved with all voting aye.

**10. Banking**

There was a Motion by Commissioner Trotta, Seconded by Commissioner Morrison that Commissioner Knight be assigned the beginning task of the solicitation process for banking services. Discussed one checking account. Motion approved with all voting aye.

**11. Potential Interlocal Agreement with County.**

Discussed but no action taken.

**12. Potential Contracts with Governmental Entities for Services.**

There was a Motion by Commissioner Knight Seconded by Commissioner Morrison to assign Commissioner McBride the task to look into the boundaries and time frame for 911 calls. Motion approved with all voting aye.

Sweeny Hospital – Scott Briner gave presentation.

Discussed getting with the Sheriff's Office and Margie Alexander to work on ESD No. 6, 911 Call Center and determine how the Sheriff's Office interacts with the Cities.

**13. Financial Services.**

There was a Motion by Commissioner Trotta Seconded by Commissioner McBride assigned Commissioner Knight the task of beginning the solicitation process for financial services. Motion approved with all voting aye.

**14. Attorney Services.**

Jason Cordoba gives presentation and accompanied by his associate Caleb Villarreal.

No Action Taken.

**15. Training.**

Mary Shine gave a presentation in regards to the training needed.

All Commissioners need to complete Open Meetings Act and Public Information Act training.

No Action Taken.

**16. Open Meeting Information.**

Mary Shine gave a presentation.

No Action Taken.

**17. To discuss any items which are to be placed on the Agenda for the next meeting.**

Banking

Seal

Webpage / Internet Discussion

Financial / Accountant

Lawyers

Interlocal with the County

Potential Contract with other County Entities

Round Table Discussion

Finalize the location for administrative office

**18. Adjourn.**

The meeting was adjourned at 7:16 pm.